Multicultural Community Infrastructure Fund
List of Application Form Questions

Part A of the application form will establish if your organisation is eligible to apply or not. If you are not eligible, the form will not allow you to proceed.

If you think that you would be eligible or if you have a difficulty responding to any of these questions, please email us to outline why at multicultural.infrastructure@dpc.vic.gov.au

Organisation eligibility questions:

- Is your organisation a social enterprise with a clearly stated purpose or mission related specifically to supporting multiculturalism or a specific multicultural community?
- Is your organisation a not-for-profit entity?
- Is your organisation an incorporated legal entity, such as an Incorporated Association under the Associations Incorporation Reform Act 2012 (Vic) or a Company under the Corporations Act 2001 (Cth) or a similar entity?
- Does your organisation have a current Australian Business Number (ABN)?
- Do you have any outstanding accountability reports with the Multicultural Affairs Division of Department of Premier and Cabinet?
- Are you able to provide / attach financial statements for the last 3 years for your organisation?

Part B of the application form is intended to collect your organisation details so that we can contact you and the people representing your organisation who will lead on implementing the proposed project.

This section asks for address and contact information including email and phone numbers. We contact you by email.

The section also asks for information on the legal status of your organisation and general information such as its aim or purpose; number of members; ethnic, faith and language background of your members and if it is registered for GST.

Part C of the application form is intended to collect basic information on your proposed project.

This section asks for a project name, project starting and ending dates, project location and Local Government Area, the estimated total project cost and grant amount being requested, how many volunteers will be involved, and how many people use the facility each week.
Part D of the application form is intended to collect more detailed information on your proposed project. This section asks for a:

- one-line project description,
- detailed project description (including project activities, stages, type of works and timelines),
- list of assets to be purchased,
- describe why the project is needed,
- describe sustainable outcomes for the community,
- describe alignment with the program’s objectives,
- indicate if your proposed project supports any of the three priority groups,
- explain how you will eliminate reduce or manage risks,
- identify how you will manage the project,
- identify any similar facility in the suburb or local government area,
- introduce any partner organisation you may have, and
- explain the ancestry background of the facility users.

Part E of the application form is where you should provide an outline of your anticipated project budget – based on information such as the quotes you have obtained. We ask for detailed information here so that we can understand the scale of your project and where you will spend any awarded grant funds.

Part F of the application form provides a listing of the supporting documents which you should attach along with your application form. If you cannot provide the information requested you may not be eligible but please contact multicultural.infrastructure@dpc.vic.gov.au in order to discuss the issue and potentially agree an acceptable alternative with the Department prior to submitting an application.